

Homevest Realty

Accessing e-mail via web

You now have access to a Web-based version of Outlook called Outlook Web Access. You can access your mailbox in the office, at home, or while traveling by opening Outlook Web Access using Microsoft Internet Explorer.

To check your *homevest.com* mailbox remotely using OWA:

1. On a computer connected to the Internet, open Internet Explorer.
2. Type the following in the address bar: <https://remote.homevest.com/exchange>. (If you are presented with a “website security certificate problem” screen, it is OK to click “Continue to this website”. This is a security precaution only and can be avoided later by installing a certificate on your computer.)
3. When you see the Outlook Web Access logon screen make sure you select the appropriate security method. Use Public or shared when travelling and/or using a public computer. Select Private when using your own computer.
4. Type your username and password and Click Log On.